

STATE OF CALIFORNIA

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

Base Year Modification Request Certification

Part 1: Generation Study - No Extrapolation Diversion Data

To request a substitution for a previously approved base-year used in calculating the diversion rate for your jurisdiction, please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance
1001 I Street, 9th Floor
PO Box 4025
Sacramento, CA 95812-4025

General Instructions:

Please select the ONE choice below that best explains your request to the Board.

1. Use a recent generation-based study to calculate our current reporting-year generation amount, but not officially change our existing Board-approved base year.
 2. Use a recent generation-based study to officially change our existing Board-approved base year to a new base year.

The shaded cells on these sheets are protected. If you have problems using these sheets, please contact your Office of Local Assistance representative.

Section I: Jurisdiction Information and Certification

All respondents must complete this section.

I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:

Jurisdiction Name Brisbane	County San Mateo		
Authorized Signature 	Title Assistant to the City Manager		
Type/Print Name of Person Signing Fred Smith	Date 	Phone () include Area Code 415-508-2112	
Person Completing This Form (please print or type) Ruth C. Abbe	Title Senior Associate, Brown, Vence & Assoc.		
Affiliation: Consultant			
Mailing Address City Hall, 50 Park Place	City Brisbane	State CA	ZIP Code 94005
E-mail address			

Section II: Information for New Generation-Based Study for Existing or New Base Year

Attach additional sheets if necessary—reference each response to the appropriate cell number (e.g., 4).

Note: *New base years must be representative of a jurisdiction's disposal and diversion.*

1. Current Board-approved existing base-year:	2. Proposed new generation-based study year:
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1990	2000
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3. Explain how the proposed generation study year is representative of average annual jurisdiction disposal and diversion:

The City has undertaken the preparation of a new waste generation study in order to more fully and accurately access the City's diversion rate. 2000 is the state-mandated reporting year.

4. Enter your diversion rates below.

Diversion rate calculated using existing base year	a. -5 %	Diversion rate calculated using new generation-based study	b. 48 %
For existing base year pounds/person/day based on generation	20	For new generation based study pounds/person/day based on generation	41
Residential generation 77 % Non-Residential generation 23 %		Residential generation 9% % Non-Residential generation 91% %	
Population existing generation-based study 3597		Population new generation-based study	3597

5. If there is an increase between 4a and 4b, please explain how the new diversion rate is consistent with your current diversion implementation efforts. If the proposed new generation tonnage results in an increase in your pounds/person/day, please explain how this is consistent with your current diversion implementation efforts and provide any examples, e.g. change in jurisdiction's demographics.

According to its most recent PARIS report, the City has implemented 36 diversion programs since 1990. These efforts, and those of the private sector, are not appropriately reflected in the City's current diversion rate. The 2000 Waste Generation Study identified previously undocumented diversion through site visits and surveys of the City's commercial businesses and surveys of materials handlers and solid waste facilities. The increase in the pounds per person per day is a result of the increase in the diversion activities since 1990.

6. If the difference between the proposed diversion rates in 4a and 4b is greater than 5 percentage points, please explain the specific reasons for the difference. (For example: new/improved curbside diversion programs.)

The City has implemented a significant number of diversion programs since 1990 and the 2000 Waste Generation Study has identified previously undocumented diversion by the City's private sector.

7. Disposal Tonnage: (enter values)	1654	Residential	12275	Non-Residential	Total	13959
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Please select the ONE choice below that best explains your disposal data and complete the required tables.

a. All tons claimed are from the Board's Disposal Reporting System (No explanation required. Go to Section 8.)

b. All tons claimed are from a 100 percent audit of hauler and self-haul tonnage. (Please complete Reporting Year Tonnage Request and Modification Certification sheet found at <http://www.ciwmmb.ca.gov/gcentral/forms/rytnmdq.doc>)

c. Some Disposal Reporting System data were corrected. (Please complete Reporting Year Tonnage Modification Request and Certification sheet found at <http://www.ciwmmb.ca.gov/gcentral/forms/rytnmdq.doc>)

8. In the table below, list the summarized diversion activities, and diversion data records that support your claim and are available for Board audit. (Note: The Board expects the jurisdictions to be able to provide all back-up documentation, if requested.) Include type of record and location—for example, weight tickets from transfer stations. This section should capture all diversion tonnage (from will perform all addition calculations). If any diversion is from restricted wastes, [agricultural wastes, inert solids (e.g., concrete, asphalt, dirt, etc.), white goods, and scrap metal] please identify those programs/waste types and fill out section 10. Please mark as Attachment 8 all copies of survey forms.
- *Please provide detailed Non-Residential waste audit information in Section 9.

*Please provide detailed non-Residential waste audit information in Section 9.

Note: The Board has indicated that it will be scrutinizing total source reduction amounts greater than 5% of total generation. Please be prepared to provide additional details substantiating your claim.						
Diversion Activity	Actual Tons	Relative Percent to Specific material type(s) (List operation with multiple materials if any) and source	Total Generation	Specific diversion factor used (if any) and source	Type of record and location of record	
Please use the Board's program types. The program type glossary is online at: http://www.ciwmmb.ca.gov/gcentral/forms/lycode/lycode_index.htm	(N/A)					
Residential Activities						
Backyard composting	49	0.3%	green waste, food waste	700 lbs/family/year		
Composting						
Other Residential source reduction (list each program separately)						
Garbage sales	1	0.0%	Miscellaneous reusable items	various from Diversion Study Guide		
Diaper service	3	0.0%	diapers	1,000 lb/baby/yr		
Enter program name						
Enter program name						
Subtotal Residential Source Reduction	53	0.4%				
Commercial Activities						
Recycling						
Compost Recycling	484	1.8%	glass, plastic, metals, paper	Actual weight		
Buyback centers						
Drop-off centers						

Diversion Activity	Actual tons	Relative Percentage Specific material type(s) (List operation w/multiple materials if one box)	Total Generation	Specific conversion factor used (if any) and Source	Type of record and location of record
Please use the Board's program types. The program type glossary is online at: http://www.ci.bris.qld.gov.au/council/natwaste/reduce.htm					
Other Residential recycling (list each program separately)					
Enter program name					
Enter program name					
Enter program name					
Enter program name					
Subtotal Residential Recycling	484	1.4%			
Composting					
Green waste drop-off					
Curbside green waste	221	0.8%	green waste		Actual weight
Christmas Tree program					
Other Residential composting (list each program separately)					
Enter program name					
Enter program name					
Enter program name					
Enter program name					
Subtotal Residential Composting	221	0.8%			
Subtotal Residential Diversion	759	2.8%			
Non-Residential Activities:					
Source Reduction	4757	17.7%			See Section 3
Other Non-Residential source reduction (list each program separately)					See Section 3
Material handlers	481	1.8%	baled goods, wood chips, equipment, stage flats	Actual weight	
City in-house	0	0.0%	computers	50kgs	
Enter program name					
Enter program name					
Enter program name					
Subtotal Non-Residential Source Reduction	5238	19.4%			

Diverter Activity	Actual Tons	Relative Weight to Total Generation	Specific material type(s) (list operation one box)	Type of descent and location of descent
Please use the Board's program type. The program type glossary is online at http://www.brisbane.qld.gov.au/council/basics/codes/reduce.htm				
Recycling				See Section 9 See Section 9
Non-Residential Waste Audits*	657	2.3%		
Other non-Residential recycling (list each program separately)				
Commercial recycling (franchised hauler)	95	0.3%	cardboard wood	Actual weight 500 lb. cuyd
Material handlers	66	0.2%		
Enter program name				
Enter program name				
Subtotal Non-Residential Recycling	161	3.0%		
Composting				See Section 9 See Section 9
Non-Residential Waste Audits*	0	0.0%		
Other non-Residential composting (list each program separately)				
Enter program name				
Enter program name				
Enter program name				
Subtotal Non-Residential Composting	0	0.0%		
Subtotal Non-Residential Diversions	6056	22.5%		
Residential/Non-Residential Disposal Activities				
ADC				
Sludge				
Scrap metal				
Construction and demolition	6191	23.0%		
Landfill salvage	5	0.0%		
Subtotal Residential/Non-Residential diversion	6196	23.0%		
Total Res-Non-Res- Source Reduction Tons	5291	19.8%		
Total Diversions Tons	13011	48.3%		
Total Disposal Tons from Sec.7	13929	51.7%		
Total Generation Tons (Div+Dis)	26941			
Diversion Rate	48%			

9. Specific Non-Residential Sector Waste Audits-Top 10 Non-Residential Generators

Please complete this table for the top 10 non-residential generators that were surveyed. List each non-residential generator separately from largest to smallest, based total diversion tons. Audit reference number ties to your audit sheets.

(Form will perform all addition calculations)

Please provide an attachment 9 which includes all of the generators surveyed. Include for each generator (use type of generator in lieu of specific business name) diversion activity and material type and associated tonnage for each diversion activity/material type, and applicable conversion factors/sources. Include copies of survey form(s) used.

Type of Non-residential Generator	Audit Reference Number	Specific Major Diversion Activities (e.g. paper recycling, grass/recycling) (List activities on one line)	Source Reduction Tons	Recycling Tons	Composting Tons	Total Diversion Tons	Percent of Total Generation (Total Diversion Tons/Total Generation In Section 8)	Survey Method Phone (P) Mail (M) On-site (O) Other _____
Airline Services	LP25	styrofoam and pallet reuse cardboard and pallet reuse, post-1990 scrap metal recycling cardboard and paper recycling, pallet reuse food scrap recycling, pallet reuse pallet and crate reuse, plastic and cardboard recycling cardboard recycling, hanger reuse plastic crate and pallet reuse, cardboard recycling glass and cardboard recycling, pallet reuse cardboard recycling, pallet reuse cardboard box and aluminum container reuse	1151			1150.5	4.3%	P
Cable Mfg.	LP19	cardboard and pallet reuse, post-1990 scrap metal recycling	996	13		1008.7	3.7%	P
Janitorial Supplies Bread Mfg.	LP8 LPSV2	cardboard and paper recycling, pallet reuse food scrap recycling, pallet reuse pallet and crate reuse, plastic and cardboard recycling cardboard recycling, hanger reuse plastic crate and pallet reuse, cardboard recycling glass and cardboard recycling, pallet reuse cardboard recycling, pallet reuse cardboard box and aluminum container reuse	937 248 346 332 210 156 130 124	3 391 120 51 29 19 3 124		940.67 639.2	3.5% 2.4%	O P
Restraunt Supply/pkg. Clothing Dist.	LP17 LP16	cardboard recycling, hanger reuse plastic crate and pallet reuse, cardboard recycling glass and cardboard recycling, pallet reuse cardboard recycling, pallet reuse cardboard box and aluminum container reuse			466	382.47	1.7% 1.4%	P
Juice Mfg.	LP26					239.78288	0.9%	P
Bottling Co. Rice Dist.	LP4 LP6					175.2 132.85	0.7% 0.5%	
Exports & Imports	LP14	Totals	4629.42	629.45208		5258.87208	19.5%	

Summarize the non-residential diversion activities for the top 10 generators quantification methodology, and applicable conversion factors and sources. (e.g. Cardboard recycling: quantified by monthly tonnage receipts provided by the contact person at the business)

LP19 Cable Manufacturer: cardboard box reuse (2.2 lbs. per box), pallet reuse (40 pounds per pallet) counted once and divided by four uses per pallet.

LP25/Airline Services: styrofoam reuse (actual weight), pallet reuse (40 pounds per pallet) each pallet counted once and divided by four uses per pallet, post-1990 scrap metal recycling (actual weight).

LP8 Janitorial Supplies: cardboard box recycling (4 lbs. per box), pallet reuse (15 lbs. per drum), damaged goods donation (actual weight).

LPSV2 Bread Manufacturer: pallet reuse (20 lbs. per pallet) each pallet counted once and divided by four, food donation (20 lbs. each), food recycling (7.45 lbs. per gallon).

LP17 Restaurant Supply: plastic crate reuse (1.1 lbs. per crate), pallet reuse (40 lbs. per pallet) each pallet counted once and divided by four uses per pallet, stretch wrap recycling (actual weight), cardboard bale recycling (actual weight).

LP16 Clothing Distribution: cardboard recycling (50.08 lbs. per cubic yard), cardboard box reuse (2.2 lbs. per box), aluminum can recycling (0.17 lbs. per gallon), plastic bag reuse (0.007 lbs. per bag divided by 2 uses per bag), hanger reuse (0.17 lbs. per hanger) reused many times, counted once, office paper source reduction (0.0118 lbs. per page), damaged goods donation (2.21 lbs. each).

LP26 Juice Manufacturer: cardboard box recycling (50.08 lbs. per cubic yard), plastic crate reuse (1 lb. each), pallet reuse (40 lbs. each), 55 gallon drum reuse (35 lbs. per drum), post-1990 scrap metal recycling (906 lbs. per cubic yard), mixed plastics recycling (37.98 lbs. per cubic yard).

LP4 Bottling Company: cardboard recycling (actual weight), glass recycling (100 lbs. per cubic foot), pallet reuse (40 lbs. per pallet).

LP 6 Rice Distributor: cardboard recycling (actual weight), pallet reuse (40 lbs. per pallet), food donation (actual weight).

LP14 Export/Import: cardboard box reuse (1.1 lb. each), ld3 aluminum can reuse (200 lbs. each).

10. For each restricted waste type [i.e., agricultural waste, inert solids, (e.g. concreter, asphalt, dirt, etc.) scrap metals and white goods (PRC Section 41781.2)] and associated program, please provide the following information:
- a. If the diversion program started on or after January 1, 1990, complete the following table.
(Note: program name refers to one specific diversion program for that waste type; (e.g., diversion conducted by City Public Waste Dept).

Restricted Waste Type	Specific Program name	Year started	Tonnage
Inert Solids	▼ Private C&D recycling (increase since 1990)	1982	1191
Inert Solids	▼ Private C&D recycling (new program since 1990)	1995	5000
Scrap Metal	▼ Private scrap metal recycling (post-1990)	post-1990	33
Pull Down for Waste Types	▼		
Pull Down for Waste Types	▼		
Pull Down for Waste Types	▼		

b. If the diversion program started before January 1, 1990, on a separate sheet, marked attachment 10b, provide the following documentation: (Note: If documentation for a waste type and program has already been approved by the Board, you do not have to provide an attachment 10b for that waste type and program.

Instead please provide date of Board approval of previously submitted information.

_____ (Date)

If documentation is not available, go to 10d.

- How the diversion was the result of a local action taken by the jurisdiction, which specifically resulted in the diversion [PRC Sec. 41781.2 (c) (1)].
- That the amount of that waste type diverted from the jurisdiction in 1990 was less than or equal to the amount of that waste type disposed at a permitted disposal facility by the jurisdiction in any year before 1990. (Note: this criterion is applicable to the entire jurisdiction, not to individual programs [PRC Sec. 41781.2 (c) (2)]). Please include documentation.
- The jurisdiction is implementing, and will continue to implement, the diversion programs in its Source Reduction and Recycling Element.

c. If the diversion program started before January 1, 1990, and the documentation requested in 10b is available (but not yet approved by the Board), complete the table below for each program claimed:

Restricted Waste Type	Specific Program Name	New base year or reporting year diversion tonnage
Pull Down for Waste Types	▼	
Pull Down for Waste Types	▼	
Pull Down for Waste Types	▼	
Pull Down for Waste Types	▼	
Pull Down for Waste Types	▼	

d. If the diversion program started before January 1, 1990, and the documentation requested in 10b is not available, please complete the table below for each program claimed. (Note: Only the difference between the new base year/reporting year and 1990 can be counted in the diversion rate calculation.)

Restricted Waste Type	Specific Program name	New base year or reporting year tonnage	1990 diversion tonnage	Difference
Pull Down for Waste Types	▼			
Pull Down for Waste Types	▼			
Pull Down for Waste Types	▼			
Pull Down for Waste Types	▼			
Pull Down for Waste Types	▼			
Pull Down for Waste Types	▼			

Table 1 Documented Diversion by Generator

Ref. No.	Type of business	Matl. Type	Method	Qty.	Unit	Top Ten Details		Conversion Factor	Tons/Yr
Materials Handlers									
LPMH1	Diaper Svc.	diapers	Source reduction	6000	lbs			1,000 lb/baby/s	3
LPMH2	Tree Service	trunk wood and brush	recycling	2000	lbs			Actual weight	1
LPMH3	Rental Props	stage flats	SR	0.51	tons			Actual weight	0.51
LPMH4	Refurbished Equip	equipment	SR	250	tons			Actual weight	250
LPMH5	Tree Service	chip material & wood	recycling	65	tons			500 lb/cyd	65
LPMH6	C&D Recycler	post-1990 asphalt	recycling	5000	tons			Actual weight	5000
RAMH1	C&D Recycler	post-1990 asphalt and concrete	recycling	1191.3299	tons			Actual weight	1,191.33
HMMH8	Animal Feed	baked goods	SR	50	tons			Actual weight	50
HMMH9	Tree Service	wood chips	SR	180	tons			Actual weight	180
			Total Tonnage from Materials Handlers						6,740.84
City Survey									
HM	City govt	computers	SR	500	lbs			50lb/ea	0.25
HM		organics	composting	49	tons			700 lb/bin	49
HM		various	SR	1.35	tons			survey	1.35
			Total Tonnage from City Survey						50.6
Business Surveys									
LP1	School Dist.	aluminum cans	recycling	467.2	lbs			14.6 lb bag	0.2336
		yardwaste	SR	0.96	tons			20 lb bag	0.96
		clothing	SR	240	lbs			actual weight	0.12
		desks	SR	1.1	tons			15 pieces/yr.	1.1
		white ledger paper	SR	188.8	lbs			.0118 lb each	0.0944
		construction paper	SR	0	tons			unknown	0
		food waste	composting	480	lbs			0.24	0.24
		mixed paper	recycling	0	tons			363.5 lb/cy	0
		cardboard	recycling	0	tons			50.08 lb/cy	0
LP20	Elementary School	cardboard box	SR	440	lbs			2.2 lbs each	0.22
		aluminum cans	recycling	0	tons				0
		office paper	recycling	0	tons				0
		grasscycling	SR	19.1	tons			350 lb/1,000sq	19.1
		school chains	SR	635.2	lbs			31.76 lbs each	0.3176
		office paper	SR	61.36	lbs			20 pieces/day	0.03068
		yardwaste	SR	0	tons				0
LP2	Bakery	cardboard	recycling	3.12	tons			actual weight	3.12
		pallets	SR	2.16	tons			40 lbs each	2.16
LP3	Lumber Co.	wood scrap	SR	2500	lbs			actual weight	1.25
		wood scrap	SR	1250	lbs			actual weight	0.625

Table 1 Documented Diversion by Generator

Ref. No.	Type of business	Matl. Type	Method	Qty.	Unit	Top Ten Details	Conversion Factor	Tons/Yr
LP4	Bottling Co.	cardboard	recycling	18 tons	actual		actual weight	18
	glass	recycling		1.2 tons	2 cubic ft/month; 100 #/each cubic foot; 12	100 lb/cft.	1.2	
	pallets	SR		156 tons	30 pallets/day; 5 days/week (312,000 pound)	40 lbs each	156	
LP5	Rubber Stamp Mfg	cardboard	SR	0.72 tons	25 units/wk, 1		0.72	
	stamp date	SR		0.43 tons	15 units per wk		0.43	
	computer system	SR		1.13 tons	3,000 units per		1.13	
LP6	Rice Dist.	cardboard	recycling	50 lbs		one system eve		0.025
	pallets	SR		2.6 tons	actual weight		2.6	
	rice	SR		130 tons	25 pallets/day; 5 days/week (260,000 pound)	40 lbs each	130	
LP7	Mfg. Houseware	white ledger paper	recycling	0.25 tons	actual	actual weight	0.25	
LP8	Janitorial Supply	cardboard	recycling	9 tons	3.5 boxes/day; 6 days/week; 4 # each	(4,368.4 lb each	9	
	pallets	SR		2.2 tons	150 pallets/truck; 4 trucks/day; 6 days/week	40 lbs each	2.2	
	white ledger paper	recycling		936 tons	40 reams/month; 5 # each; 12 months (2,400	5 lb ream	936	
	polystyrene drums	SR		1.2 tons	3 drums/month; 12 months/year; 15 # each	(15 lb each	1.2	
	damaged goods	SR		0.27 tons	actual weight	actual weight	0.27	
LP9	Printing	mixed paper	recycling	2,000 lbs	1	42.35 lb 55 gal	1.3	
LP10	Paper Mfg.	color paper	recycling	1.3 tons	0 tons	14 yd. Box	0	
	white ledger paper	recycling		0 tons	0 tons	14 yd. Box	0	
	cardboard	recycling		0 tons	0 tons	14 yd. Box	0	
	packaging paper	SR		9.4 tons	actual weight	actual weight	9.4	
LP11	Mfg. Plumbing P. none			0 tons				0
LP12	Parts Distributor	cardboard	SR	2.86 tons		1.1 lb each	2.86	
	cardboard	recycling		0 tons		0	0	
LP13	Grocer	plastic beverage crates	SR	7.15 tons		1.1 lb each	7.15	
	damaged goods	SR		100 lbs		actual weight	0.05	
LP14	Exports & Import	cardboard box	SR	71.5 tons	500 boxes/day; 5 days/week (143,000 pound	1.1 lb each divi	71.5	
	ld3 aluminum cans	SR		52 tons	2 units/day 5 days/week (104,000 pounds/y	200 lb each	52	
LP15	Mfg/distribute Cr	cardboard	recycling	13.01 tons		50.08 lb/cyd	13.01	
	ld3 aluminum cans	SR		65 tons		200 lb each	65	
	wooden crates	SR		1600 lbs		actual weight	0.8	
	scrap wood	SR		5.2 tons		actual weight	5.2	
LP16	Clothing Dist.	cardboard	recycling	50.63 tons	15.5 cubic yards twice weekly (101,260 pou	50.08 lb/cyd	50.63	
	cardboard box	SR		17.16 tons	300 boxes/week; 52 weeks/year (34,320 pou	2.2 lb each	17.16	
	aluminum cans	recycling		0.22 tons	50 gallons/week (442 pounds/year)	.17 lb/gal	0.22	
	plastic clothing bags	SR		6.76 tons	6,750 bags/day (13,514 pounds/year)	.0077 lb/bag di	6.76	
	hangers	SR		298.4 tons	67,500 new hangers arrive/wk, all hangers	.17 lb each	298.4	
	office paper	SR		0.2 tons	130 sheets/day, 5 days/week (398.84 pounds	0.0118 lb each	0.2	
	imperfect merchandise	SR		9.1 tons	15,000 items/year 45% go back to vendor	2.21 lb each	9.1	
LP17	Restraunt Supply/ plastic crates	SR		286 tons	2,000 crates/day; 5 days/week (572,000 pou	1.1 lb each	286	

Table 1 Documented Diversion by Generator

**Agenda Item
Attachment 2A**

City of Brisbane 2000

Table 1 Documented Diversion by Generator

City of Brisbane
Agenda Item
Attachment 2A